



Council on
the Arts



CNY ARTS

Senator John W. Mannion & Senator Rachel May Young Artist Scholarship Program

For the 50th and 53rd NYS Senate Districts

Program Guidelines

SENATOR JOHN W. MANNION & SENATOR RACHEL MAY YOUNG ARTIST SCHOLARSHIP 2022

Program Guidelines

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[CNY Arts Commitment to Equity & Anti-Discrimination](#)

CNY Arts is committed to providing services and making resources available to every resident in the counties of Cortland, Herkimer, Madison, Oneida, Onondaga, and Oswego without regard to ethnicity, color, creed, religion, age, gender, gender identity and expression, sexual orientation, military status, marital status, political opinion, national origin, familial status, mental and physical disability, or source of income.

CNY Arts seeks to deliberately and continuously address systemic barriers to opportunity and is committed to promoting diversity, equity, inclusion, and access for all Central New York and Mohawk Valley residents. We believe that impact is enhanced when people from different backgrounds with unique perspectives are engaged in our grantmaking activities and decision-making processes. We strive to increase equitable opportunities and outcomes by building a board, staff, panel, and grantee pool that reflects the communities we serve. We are committed to taking the actions required to eliminate disparities in access to the arts and arts funding, and advance equity in our organization and in our community.

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Purpose

The purpose of the program is to recognize and support gifted young artists currently enrolled in grades 7-12, permanently residing in the 50th or 53rd NYS Senate District, in their artistic development by providing financial assistance in Advanced or Ongoing Study or Intensive Programs. The scholarship is an opportunity for students to advance in their discipline, further their development and education, and/or increase their exposure, as artists and in their field of study. Students must demonstrate a definite talent in the area of arts and culture as well as a minimum of three years' experience in the field. Returning applicants must demonstrate the value and impact of the program on their artistic development.

CNY Arts pays scholarships directly to the institution.

Project Period

The Senator John W. Mannion & Senator Rachel May Young Artist Scholarship Program will support projects occurring between January 1, 2022 and December 31, 2022. This

Grant Amount

The maximum request amount is \$3000; the minimum is \$500. Due to the limited funding available, only one application will be accepted per applicant.

Funding Levels

Students may submit up to TWO (2) separate artistic programs for the 2022 cycle, with the total not to exceed \$3,000. Awards may be increased based upon strength of application, program costs, and availability of funding. All programs must be registered and take place in New York state. CNY Arts must approve of any exception prior to submission.

Applicant Eligibility

Eligible Applicants

- Must reside in either the 50th NYS Senate District or the 53rd NYS Senate District
- Students that are in grades 7-12
- One or more of the following artistic disciplines are supported by the scholarship:
 - Dance
 - Theatre
 - Visual Arts
 - Literature
 - Electronic Media & Film
 - Architecture & Design

Ineligible Applicants

- Applicants living outside of the 50th NYS Senate District and 53rd NYS Senate District
- Students that are **not** in grades 7-12

General Guidelines

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Project Expenses

Please direct all questions regarding expense eligibility to the **Regrants Program Staff**.

Eligible Expenses

Funding may be used towards any of the following expenses. Please note the payment will only be made to the institution directly. Reimbursements are not eligible.

- Tuition
- Private Instruction
- Registration/Participation Fees
- Audition/Application Fees
- Equipment Rental
- Room & Board

Ineligible Expenses

Funding cannot be provided for the following items:

- The purchase of equipment such as instruments, cameras/lenses, computers, etc.
- The purchase of supplies/materials such as costumes, pointe shoes, sheet music, art supplies
- College/Higher Education tuition and/or room & board (the scholarship may pay for pre-college courses/intensives that advance artistic learning)
- Programs or activities that travel or take place outside of New York State
- Organizations/Businesses/Instructors that are registered outside of New York State
- Travel expenses

Application Instructions

Deadlines

The application deadline is **Thursday, May 19, 2022, by 11:59 pm**.

Submittable

Applications must be completed and submitted through the CNY Arts online portal at cnyarts.submittable.com/submit. Applicants are strongly recommended to review the online application form in advance.

You may save your progress on Submittable as you complete your application. Please note that once the "Submit" button has been clicked and the application has been submitted, it **cannot** be further edited or changed in any way.

Upon completing and successfully submitting an application through Submittable, the applicant will receive an automated email confirmation to the registered email address. If the applicant does not receive an email confirmation, the application has not been correctly submitted and cannot be considered for funding.

For further assistance, please refer to the [Submittable Help Forum](#) or contact the CNY Arts [Regrants Program Staff](#).

Find My Senator

Please use the following link to confirm that applicants reside in either the 50th NYS Senate District or the 53rd NYS Senate District: <https://www.nysenate.gov/find-my-senator>

Required Documents

- **YOUNG ARTIST LETTER:** A letter from the applicant that explains in their own words how they will benefit from this opportunity and why are the arts important to their life. The letter should not exceed one page and should also respond to the following questions:
 - What is your level of competency in your area of study at this time?
 - What are your goals for the future in your field of study?
 - Describe the program you wish to attend and discuss how the program will support your artistic growth and education.
- **SPONSOR LETTER:** A letter from the “sponsor” could be a teacher, mentor, or advisor and should reflect the potential of the student’s abilities in a specific discipline. Please include an honest critical evaluation of the student and how they have progressed in their art form. Please also respond to the following questions:
 - How long have you known the candidate?
 - Why do you think the candidate deserves this award?
 - Describe the candidate's ability and potential for improvement.
- **PARENT/GUARDIAN LETTER (optional).** A letter from the Parent / Guardian including opinions about the following points:
 - How would you describe the applicant’s progress in his/her field of study?
 - How does the applicant show special talents and abilities toward reaching his/her goal?
 - Why should the applicant receive this award?

Other Key Points for the Application:

Please indicate in the narrative:

- Student is a beginner – Never formally trained, but has potential
- Student is intermediate – Some formal training
- Student is advanced - Several years of formal training

Program of Study Description: Please include the Organization/Corporation, a contact person to arrange payment, and description of the program of interest with all associated program costs, which includes the name, phone number and email of an organization's representative to arrange payment.

Financial Limitations: Will it be a hardship on the family to continue the student’s training without some financial assistance? Please be aware this is not a primary criterion.

Accommodations & Application Support

CNY Arts provides extensive, free technical assistance and support to all interested applicants. Application guides, video tutorials, and panel feedback summaries will be given to all applicants. Additional accommodations to facilitate your participation in this program include but are not limited to interpretation or translation services, computer or technical support, budgeting, grant writing, or project development. For more information, please contact the Regrants Program staff.

Panel Process

Grant awards and funding recommendations will be determined by a competitive peer review process conducted by a panel of artists, arts administrators, and community leaders. The panel will first review each application against the application pool and on the merits of the proposed project. Because funds are limited, project proposals must meet specific criteria as published within these guidelines. The panel's funding recommendations will then be submitted to the CNY Arts Board of Directors for approval.

Responsibilities of Grant Recipients

By applying to the Young Artist Scholarship Program, you agree, if awarded, to fulfill the following responsibilities:

- Sign and complete a Program Registration form through Submittable
- Conduct all activities as described in your application and in compliance with the scholarship guidelines
 - Immediately notify CNY Arts in writing regarding changes to your scholarship. All changes to your scholarship are subject to approval by CNY Arts
- Furnish CNY Arts with any requested information about scholarship program or scholarship student
- Send a thank you note to Senator John W. Mannion and Senator Rachel May, and a copy to CNY Arts