



Connecting Arts, Culture, and Community

For More Information:

CNY Arts, Inc.
(315) 435-2155
info@cnyarts.org
CNYARTS.ORG

SPRING/SUMMER 2017 *Time Commitment: 8-16 hours per week (flexible/negotiable)*

CNY ARTS, A REGIONAL ARTS COUNCIL THAT PROMOTES, SUPPORTS, AND CELEBRATES ARTS AND CULTURE IN CENTRAL NEW YORK IS SEEKING A COMMUNITY GRANTS INTERN INTERESTED IN GAINING EXPERIENCE WORKING IN A NONPROFIT ARTS AND CULTURAL ORGANIZATION. THIS INTERNSHIP PLAYS AN INTEGRAL ROLE IN THE DEVELOPMENT AND IMPLEMENTATION OF GRANT PROGRAMS THAT SUPPORT ARTS AND CULTURE PROVIDERS IN SIX CENTRAL NEW YORK COUNTIES.

COMMUNITY GRANTS INTERNSHIP

The intern will learn about and assist the Grants and Programs Director in the administration of multiple grant programs and implement outreach strategies to disseminate grant information and technical assistance. Intern will assist in the execution of an online grant management system, and help facilitate seminars, workshops, and grant panels.

COMMUNITY PROGRAMS INTERNSHIP

The intern will learn about and assist in the planning and coordination of CNY Arts' three community programs: Dasher's Magical Gift, Michael Harms Theater Festival, On My Own Time. Intern will assist in execution of marketing strategies for community programs including outreach and development of programs.

MARKETING INTERNSHIP

Intern will learn about and assist Marketing Director in the development of marketing, communications, and public relations strategies that build awareness for CNY Arts. Intern will assist in delivering strategies that drive web traffic to CNYArts.org. Other learning objectives include: content creation for blogs, newsletters and other inbound marketing materials.

INTERNSHIP REQUIREMENTS

Intern must have demonstrated ability to work with minimal supervision, achieve measurable goals and be highly motivated. Strong verbal/written communication and research skills. Internship will often work with the public and therefore must be personable and professional. Preference will be given to applicants who possess a 3.0 or higher GPA. CNY Arts will work with your advisor/school to arrange for credit.

FOR MORE INFORMATION EMAIL [INFO@CNYARTS.ORG](mailto:info@cnyarts.org)

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